



## CERTIFICATE OF FREE SALE REQUEST FORM

*Foreign governments sometimes require a "certificate of free sale" when companies import products. The certificate of free sale is evidence that goods, such as food items and/or cosmetics, are legally sold or distributed in the open market, freely without restriction, and approved by the regulatory authorities in the country of origin (United States). If your Missouri business is in need of a certificate of free sale, please answer the question below.*

**DATE:** \_\_\_\_\_

<b>Number of Certificates Requested:</b>
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### COMPANY INFORMATION

<b>Business Name that is requesting certificate:</b>	
<b>Contact Person:</b>	
<b>Headquarters Address:</b>	
<b>Company's Missouri Address: (if different from above)</b>	
<b>Name and Address of facility where the products are manufactured: (if different from above)</b>	
<b>Telephone:</b>	<b>Fax:</b>
<b>E-Mail: (if available)</b>	

### PRODUCT INFORMATION

<b>Product(s) being shipped:</b>
<b>Brief Explanation of Product(s):</b>
<b>Country of Destination:</b>
<b>Approximate CIF Value of Shipment:</b>

## MAILING INFORMATION

<b>Return Certificate to:</b> <i>(person's name)</i>
<b>Phone Number:</b>
<b>Address:</b> <i>(if different from above)</i>
<b>Mailing Options:</b> →US Mail <input type="checkbox"/> →UPS (include account number) <input type="checkbox"/> _____ →Fed Ex (include account number) <input type="checkbox"/> _____

## FOLLOW UP

Shortly after you receive the *Certificate of Free Sale*, our office will send a follow-up form to your attention. We ask that you complete the form evaluating the service you received and state any business impact resulting from this service.